

## Community Training Center Training Site Agreement

This is an agreement between Southeast Community Training Center, an American Heart Association Community Training Center, and , for designation as a Training Site.

The combined venture of the training Center (hereinafter “CTC”) and the Training Site (hereinafter “Training Site”) will be to further goals and objectives of the American Heart Association by providing training that follows guidelines established and approved by and for the following emergency cardiac care guidelines

Please choose appropriate (ECC) disciplines:

- ☐ **ACLS ( Advance Cardiac Life Support)**
- ☐ **BLS ( Basic Life Support)**
- ☐ **PALS (Pediatric Advanced Life Support)**

The CTC agrees to maintain instructor records and issue instructor cards. The Training Site agrees provide instructor records and to make those records available to the CTC with in 15 days of completion of Instructor course. The CTC will sell/distribute course completion cards to the Training Site in reasonable quantities as determined by the CTC and Training Site for distribution to Training Site. The Training Site agrees to maintain and issue course completion cards in accordance with the policies established by the American Heart Association and the CTC.

In the event of termination of this agreement, the CTC agrees to purchase back unused, unmarked cards at the original purchase price and the Training Site agrees to sell/return all unused cards. The CTC agrees to meet with a committee made up of Training Site appointees on a yearly basis and update the Training Site of all new pertinent information and feedback on issues of past business.

The Training Site offering Basic Life Support (BLS) programs will maintain a Training Center (TC) Faculty of record who shall be responsible for the quality of their BLS program. Training sites offering Advance Cardiac Life Support and Pediatric Advanced Life Support programs shall maintain a Course Director or TC Faculty of record who shall be responsible for the quality of these programs.

The Training Site will designate a Training Site Coordinator who will insure that all instructors under the Training Site are informed, advised and encouraged to adhere to the policies developed by the CTC, the American Heart Association ECC programs and individual instructor manuals.

The Training Site Coordinator will also encourage instructors to further the goals of the American Heart Association. The Training Site agrees to handle all complain Training Site and concerns and if unresolved will present the complaint or concern to the CTC for review and resolution.

This agreement Training Site Two (2) year from the date of signing with automatic renew yearly thereafter. It can be terminated in writing by either party within thirty business days after receipt of written notice. The parties below acknowledge and agree that each is an independent entity.

The parties below agree that neither will incur obligations on behalf of the other. The parties below agree that they are not joint ventures, partners or franchises.

The parties below agree that they will not be liable for any direct, indirect, special consequential or incidental damages incurred by the other.

The parties below acknowledge that the CTC does not provide any insurance coverage for the Training Site.

Name of Training Site:

Title:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of CTC: **Southeast Community Training Center**

Title:

Signature: \_\_\_\_\_

Date: \_\_\_\_\_